

SAMPLE CURRICULUM VITAE

12 Bajulaie,  
Agege-Ogba  
Ikeja, Lagos.

Cell Phone: XXXXXXXXXXXX  
Office: XXXXX XXXX ext  
xxx Home: XXXXXXXXX  
e-mail:  
xxxx@hotmail.com

Anthony O. John *BSC (HONS),*

Career Mission/Objective/ or a summary of what you can do:

Personal  
Data

Date of Birth : 12<sup>th</sup> July, 1920.  
Sex / Marital Status: Male / Married with 20 Children.  
State of origin : Abia State.

Working  
Experience

Sept. 2003 – Jun. 2004 **Xxxxx Company Nig Plc.** Lagos

**Logistics Officer.**

- Finished Products Output planning
- Preparation of Production Forecasts and Plans weekly, monthly, Quarterly & Yearly.

Specific Achievements in job function

- Specific Achievements on the job e.g Assisted to save the company =N=000,000 from invoices that were
- Specific Commendation or awards specific to job function.

Sept. 2002 – Oct. 2003 **Previous Company Nig Plc.** Lagos

**Admin. Officer.**

Finished Products Output planning Specific Achievements in job function

- Specific Achievements on the job e.g. Assisted to save the company N000,000 from invoices that were...

Specific Commendation or awards specific to job function.

Educational  
Qualifications

1945 – 1947 **JESUS UNIVERSITY** Lagos, Nigeria  
**MBA ( General Management )**

□ Final Result - 10 Distinctions, 9 Upper Credits, 1 Credit. (CGP 4.42 out of Max. of. 5)

1994 - 1995 **DPMS/IBM Computer Institute** Lagos, Nigeria **Diploma in Computer Studies**

□ Final Result - Distinction.

1984 - 1989 **Lagos State University** Lagos, Nigeria **Bachelor of Science in Business Administration**

□ Final Result - 2<sup>nd</sup> Class Lower division

1983 - 1984 ( St Gregory College ) Lagos, Nigeria

**G . C .E 'o' Level**

□ Final Result - 4 Distinctions, 2 Credits.

<b>Relevant Training Programs</b>	<b>Date</b>	<b>COURSE</b>	<b>ORGANISER</b>
	24-25 Jul. 2003	Self Management Programme	NCCF Lagos Branch

**Professional Memberships**

**Relevant Research Assignments**

Evaluation of the impact of TQM implementation on productivity and corporate performance at NNPC. (MBA Thesis.) June 1999.

The manufacturing sector of Nig. economy (The past, present, & future) Feb. 1999.

Small Business failures in Nigeria. (Causes, Consequences, & Success Factors) June 1998.

Effect of leadership style on motivation and performance of subordinates in a corporate setting. Case of XXXXXXX. (PG DIP Thesis.) Aug. 1997.

**Awards Received**

2001 XXXXXXXXXXX **Award recipient** for year 200x

Oct 1990 XXXXXXXXXXX **Award recipient** for outstanding performance during 198x/9x NYSC service year. -

1985-89 XXXXXXXXXXX Undergraduate Scholarship award.

July 1983 College award for being the **Senior Prefect 198X/8X** session.

**Languages**

English, Yoruba, XXXXXXXXX

Teaching, Coaching, Meeting people, Graphic arts, Music.

**Hobbies**

**References**

**Jide Taiwo** **JKL Limited.** 2 Ahmed Onibudo Street, Victoria Island, Lagos, Nigeria. Tel: e-mail,

Usually of 3 (1 Current Employer, 1 Past Lecturer, and 1 Senior colleague or mentor)