

SAMPLE CURRICULUM VITAE

Anthony O.

John *BSC (HONS)*,

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Lagos.

Cell Phone: XXXXXXXXXXXX

Office: XXXXX XXXX ext XXX

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mail: xxxx@hotmail.com

**Career Mission/Objective/ or a summary of what you can do:**

**Personal  
Data**

**Date of Birth** : 12<sup>th</sup> July, 1920.

**Sex / Marital Status:** Male / Married with 20 Children.

**State of origin** : Abia State.

**Working  
Experience**

Sept. 2003 – Jun. 2004 **Xxxxx Company Nig Plc.** Lagos

**Logistics Officer.**

- Finished Products Output planning
- Preparation of Production Forecasts and Plans weekly, monthly, Quarterly & Yearly.

Specific Achievements in job function

- Specific Achievements on the job e.g. Assisted to save the company =N=000,000 from invoices that were
- Specific Commendation or awards specific to job function.

Sept. 2002 – Oct. 2003 **Previous Company Nig Plc.** Lagos

**Admin. Officer.**

Finished Products Output planning Specific Achievements in job function

- Specific Achievements on the job e.g. Assisted to save the company N000,000 from invoices that were...

Specific Commendation or awards specific to job function.

**Educational Qualifications**

1945 – 1947 **JESUS UNIVERSITY** Lagos, Nigeria  
**MBA ( General Management )**  
 Final Result - 10 Distinctions, 9 Upper Credits, 1 Credit. (CGP 4.42 out of Max. of. 5)

1994 - 1995 **DPMS/IBM Computer Institute** Lagos, Nigeria **Diploma in Computer Studies**  
 Final Result - Distinction.

1984 - 1989 **Lagos State University** Lagos, Nigeria **Bachelor of Science in Business Administration**  
 Final Result - 2<sup>nd</sup> Class Lower division

1983 - 1984 **St Gregory College )** Lagos, Nigeria  
**G . C .E 'o' Level**  
 Final Result - 4 Distinctions, 2 Credits.

<b>Relevant Training Programs</b>	<b>Date</b>	<b>COURSE</b>	<b>ORGANISER</b>
	24-25 Jul. 2003	Self Management Programme	NCCF Lagos Branch

**Professional Memberships**

**Relevant Research** Evaluation of the impact of TQM implementation on productivity and corporate performance at NNPC. (MBA Thesis.) June 1999.

**Assignments** The manufacturing sector of Nig. economy (The past, present, & future) Feb. 1999.  
 Small Business failures in Nigeria. (Causes, Consequences, & Success Factors) June 1998.  
 Effect of leadership style on motivation and performance of subordinates in a corporate setting. Case of Xxxxxxx. (PG DIP Thesis.) Aug. 1997.

**Awards Received** 2001 XXXXXXXXXXXX **Award recipient** for year 200x  
 Oct 1990 XXXXXXXXXXXX **Award recipient** for outstanding performance during 198x/9x NYSC service year. -  
 1985-89 Xxxxxxxxxxx Undergraduate Scholarship award.  
 July 1983 College award for being the **Senior Prefect 198X/8X** session.

**Languages** English, Yoruba, Xxxxxxxxxx

Teaching, Coaching, Meeting people, Graphic arts, Music.

**Hobbies**

**References**

**Jide Taiwo**

**JKL Limited.**

2 Ahmed Onibudo Street, Victoria .

.

Island, Lagos, Nigeria. Tel:

e-mail,

Usually of 3 (1 Current Employer, 1 Past Lecturer, and 1 Senior colleague or mentor)